

# STAFFORDSHIRE POLICE, FIRE AND CRIME PANEL

12 February 2024

## WORK PROGRAMME PLANNING 2023-24

### Report of the Secretary

#### Recommendation

That the Panel note the dates of future meetings and considers the contents of its future Work Programme.

#### Background

By Regulation this Panel is required to meet on a *minimum* of 4 occasions each year with the facility to convene additional meetings as and when required.

There are a number of reports/matters which the Panel is required to consider:

*Police and Crime Matters:* the proposed Policing and Crime Precept each year, the Police and Crime Plan, The Commissioners Annual Report on the delivery of the Plan, Confirmation Hearings for a number of key posts and Reports on the Handling of Complaints.

*Fire and Rescue Service Matters:* The proposed Fire and Rescue Service Precept each year, the draft Fire and Rescue Plan/Corporate Safety Plan (incorporating the Integrated Risk Management Plan), the Annual Statement of Assurance and Confirmation Hearings for key posts in the Service.

Panel Meeting date	Agenda Items
2023/24	Work Programme
3 July 2023 10am (moved from 26/06/23)	<ul style="list-style-type: none"><li>• Appointment of Chairman</li><li>• Appointment of Vice-Chairman</li><li>• Public Questions</li><li>• Decisions taken by the Commissioner 9P&amp;C 005-007 and F&amp;R 001)</li><li>• Annual Report on the Management of Complaints and Conduct Matters against the Police, Fire and Crime Commissioner and Deputy Police, Fire and Crime Commissioner</li><li>• Home Officer Grant 2022/23</li><li>• Consideration of the Commissioners Annual Report 2023/24</li></ul>
3 July 2023 12.30pm	<ul style="list-style-type: none"><li>• Confirmation Hearing – Section 151 (Chief Finance Officer)</li></ul>
25 August not a public meeting	Training event on the role of the panel

4 October – not a public meeting	Meet the commissioner – Police HQ
10 October 2023 2.30pm (moved from 25 September 2023)	<ul style="list-style-type: none"> <li>• Public Questions</li> <li>• Police and Crime Plan / Fire and Rescue Plan Update</li> </ul>
13 November 2023 10am	<ul style="list-style-type: none"> <li>• Public Questions</li> <li>• MTFS/Budget Update – Policing Service</li> <li>• MTFS/Budget Update - Fire and Rescue Service</li> <li>• Fire and Rescue Annual Assurance Statement</li> </ul>
5 February 2024 <b>2.30pm</b>	<ul style="list-style-type: none"> <li>• <del>Appointment of co-optee member</del> moved to 12/02/24</li> <li>• Annual Conference for PFCP's - report</li> <li>• PFCC's proposed <b>Police</b> Budget and Precept 2024/25</li> <li>• <del>Police Misconduct and Complaint Regulations 2020 – annual report</del> moved to 12/02/24</li> </ul>
12 February 2024 10am	<ul style="list-style-type: none"> <li>• Consideration of the PFCCs proposed <b>Fire and Rescue</b> Budget and Precept 2024/5</li> <li>• Fire and Rescue Service Safety Plan 2020-2024 Update Report</li> <li>• Police Misconduct and Complaint Regulations 2020 – annual report</li> <li>• <del>Appointment of co-optee member</del></li> </ul>
19 February 2024 10am	<ul style="list-style-type: none"> <li>• <b>If required</b>, further consideration of proposed Police and/or Fire and Rescue Budget and Precept 2023/24</li> </ul>
28 February – not a public meeting	<ul style="list-style-type: none"> <li>• Meet the Commissioner and Chief Fire Officer – Fire HQ</li> </ul>
22 April 2024 10am	<ul style="list-style-type: none"> <li>• TBC – suggested that this is cancelled due to purdah</li> </ul>
Items to be scheduled if/when appropriate.	

<b>2024/25</b>	<b>Draft Work Programme</b>
24 June 2024 10am	<ul style="list-style-type: none"> <li>• Appointment of Chairman</li> <li>• Appointment of Vice-Chairman</li> <li>• Annual Report on the Management of Complaints and Conduct Matters against the Police, Fire and Crime Commissioner and Deputy Police, Fire and Crime Commissioner</li> <li>• Home Officer Grant 2023/24</li> <li>• Consideration of the Commissioners Annual Report 2023/24</li> <li>• Fire Misconduct and Complaints – annual report</li> </ul>

August - not a public meeting	Annual event – Informal meeting with the commissioner/new members – Police HQ
23 September 2024 10am	<ul style="list-style-type: none"> <li>• Police and Crime Plan / Fire and Rescue Plan Update</li> </ul>
18 November 2024 10am	<ul style="list-style-type: none"> <li>• MTFS/Budget Update – Policing Service</li> <li>• MTFS/Budget Update - Fire and Rescue Service</li> <li>• Fire and Rescue Annual Assurance Statement</li> </ul>
10 February 2025 10am	<ul style="list-style-type: none"> <li>• PFCC's proposed <b>Police</b> Budget and Precept 2025/26</li> <li>• Police Misconduct and Complaint Regulations 2020 – annual report</li> <li>• Annual Conference for PFCP's - report</li> </ul>
17 February 2025 10am	<ul style="list-style-type: none"> <li>• Consideration of the PFCCs proposed <b>Fire and Rescue</b> Budget and Precept 2025/26</li> <li>• Fire and Rescue Service Safety Plan - Update Report</li> </ul>
25 February 2025 2pm	<ul style="list-style-type: none"> <li>• <b>If required</b>, further consideration of proposed Police and/or Fire and Rescue Budget and Precept 2025/26</li> </ul>
14 April 2025 10am	<ul style="list-style-type: none"> <li>• Business TBC</li> </ul>

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